

Baseline Evaluation

Ryan White is the payer of last resort

Documentation of client's medical provider

Further or Continued Services

The plan must be reevaluated at least every 6 months

The provider should follow up with the client and/or referring agency to determine next steps regarding any changes in the service plan

Progress notes

Progress notes must be done for each client at least monthly

that includes appointment adherence, medical progress, etc

The person making the progress note entry must sign his/her full legal name and title. Within 5 days of interaction with the client

The HIPSCA staff will document efforts to contact the client as needed

Retention in Care

Client remains in care through services

Client entered care through services