

Greater Hartford Ryan White Part A Planning Council  
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 May 14, 2014

MINUTES

<b>Members Present</b>		
Myrna Millet-Saez	Martin Burke	Andre McGuire
Janier Caban Hernandez	Virginia Ruiz	Cameron Crosby
Loyd Johnson	Fernando Morales	Moneca Liz
Dorine Testori	Denise Morin	Danielle Warren Dias
Virginia Ruiz		
<b>Members Absent</b>		
Beth Moshier	Maria Lasada	James Armour
Izolda Miranda (A)	Kasey Harding (A)	Miranda Baldwin
Carlos Vazquez	Hugo Nunez	Joseph LeMay
Kate Bassett	Celia Alamo	Shawn Lang (A)
Yolanda Potter	Francisco Rosa	Mary Prince
<b>Staff</b>		
Yolanda Benjamin	Angelique Croasdale	Lennon Hite
LaShaunda Ware	Peta-Gaye Nembhard	
<b>Guests</b>		
Valerie Ingram	Y. Garcia	Matt Ryan

## **Action Items Completed:**

- Reviewed and Approved October 2<sup>nd</sup> Meeting Minutes (Page 2)
- Parking Lot Items Update (Pages 2)
- Reallocation Presentation (Pages 2-3)
- Journey Home Presentation Pages 3-4
- Mercy Housing Presentation (Pages 4-5)
- Committee Reports (Pages 5-6)
- Grantee Report (Page 6)

### **1. Welcome & Announcements**

Co-chair Fernando Morales called the meeting to order at 12:22 p.m. Fernando reminded everyone that Planning Council meetings are open to the public, but some of the information discussed in these meetings, including people's HIV status, is of a confidential nature, and everyone is expected to honor and respect that confidentiality. Fernando then reviewed today's agenda. The major agenda items include the nomination and election of a new co-chair, a presentation by Linda Estabrook and Donna Shubrooks of the Hartford Gay and Lesbian Health Collective on the Transgender Community and an update on Hartford's Fellowship Training Program by Program Coordinator Alice Ferguson.

### **2. Moment of Silence/Introductions**

Co-chair Loyd Johnson asked the group to observe a moment of silence to remember persons we have known and loved who have been lost to the AIDS epidemic and to remember all individuals living with and affected by HIV/AIDS.

To comply with the Planning Council Conflict of Interest policy, Loyd asked those in attendance to introduce themselves, state what organization they work for, and what funded Ryan White Part A services their organization provides, if any.

### **3. Council Meeting Minutes: April 2nd**

The Co-chairs asked for a motion to table the April 2<sup>nd</sup> Planning Council meeting minutes. The minutes were not completed on time due to the illness of the contractor. **MOTION:** To table the April 2<sup>nd</sup> Planning Council meeting minutes made by Dorine Testori seconded by Virginia Ruiz and approved by a vote of 10Yeas, 0 No, with 0 Abstentions.

### **4. Parking Lot Items Update**

Lennon Hite updated the Planning Council on the October 2<sup>nd</sup> parking lot issue. Danielle Warren Dias asked for details concerning worked and didn't work and what needed to be improved in the recently concluded priority setting and resource allocation process. Lennon explained that the committee reports are a synopsis of the most recent committee meeting and details of committee activities would be in the committee meeting minutes.

### **5. Quality Management Update**

### **9. Committee Reports**

**Continuum of Care Committee (Report by Lennon Hite):** The committee met and reviewed responses from three providers on questions concerning the monitoring the progress of activities with an April through August 2013 deadline outlined in the 2012 Comprehensive Health Services Plan. The committee also reviewed the draft committee timeline and work plan for 2013-2014. **The next committee meeting is scheduled for Wednesday, November 20<sup>th</sup> from 9:30 a.m. to 11:00 a.m. at the Community Health Services.**

**Evaluation Committee (Report by Moneca Liz):** The committee reviewed and discussed meeting evaluation results and parking lot issues from the October 2<sup>nd</sup> Planning Council meeting. The committee also reviewed and revised the draft over 50 campaign posters and its 2013-14 timeline and work plan. **The committee will review the HRSA's HIV/AIDS Bureau (HAB) measures in the fair and poor areas at its next meeting scheduled for Tuesday, November 12<sup>th</sup> from 2:30 p.m. to 4:00 at Dixon & Company.**

**Membership Committee (by Janier Caban Hernandez):** The committee interviewed one applicant this morning. The committee interviewed one applicant for membership on October 6<sup>th</sup> and recommended the nominee to the Steering Committee and Planning Council for membership. The committee also reviewed materials for the Planning Council orientation meeting scheduled for Wednesday, December 4<sup>th</sup> here at ALN.

**Priorities-Needs Assessment Joint Committee (Report by Myrna Millet-Saez):** The committee reviewed the Grantee's reallocation proposal and forwarded the proposal to the Steering Committee for review. The committee also reviewed the over 50 Campaign posters and selected six images and one additional slogan for use. The next committee is scheduled for Tuesday, **November 19<sup>th</sup> from 1:00 p.m. to 2:30 p.m. at Connections in Hartford, CT.**

**Positive Empowerment Committee (PEC) (Report by Andre McGuire):** The PEC discussed a proposal to recruit more consumers and National Latino AIDS Awareness Day event activities.

**African-American Caribbean Care Team (AACCT)/ Latino Caucus (Report by Virginia Ruiz):** The committee is working on the final details of a National Latino AIDS Awareness Day event scheduled for Monday, October 14<sup>th</sup> from 5:30 p.m. to 7:00 p.m. at the Billings Forge Community Gardens on Broad St. in Hartford. The event will include entertainment, speakers and a candlelight vigil.

## **9. Grantees Report**

Angelique announced that the Grantees Office would be seeking approximately 3.8 million (15% more than the most recent award) in its application due to the Human Services Resources Administration in October. The Grantees Office also received Carryover Funds from last year. The Grantees office is also conducting site visits and rolled out the cap/sliding scale fee.

## **10. Incentive Drawing**

Virginia Ruiz, Beth Moshier and Cameron Crosby won the monthly incentive drawing.

Meeting adjourned at 2:15 p.m.