

Greater Hartford Ryan White Part A Planning Council
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 April 2, 2014

MINUTES

Members Present		
Myrna Millet-Saez	Martin Burke	Denise Morin
Janier Caban Hernandez	Virginia Ruiz	Mary Prince
Kate Bassett	Fernando Morales	Dorine Testori
Loyd Johnson	Cameron Crosby	Danielle Warren Dias
Yolanda Potter	Andre McGuire	Francisco Rosa
Members Absent		
Shawn Lang (A)	Maria Lasada	Hugo Nunez
Izolda Miranda (A)	Kasey Harding (A)	Beth Moshier
Celia Alamo	Moneca Liz	Miranda Baldwin
Carlos Vazquez		
Staff		
Peta-Gaye Nembhard	Angelique Croasdale	Lennon Hite
LaShaunda Ware		
Guests		
Charna Teasley	Victoria Odesina	Hector Rivera
Angela Easterling	Y. Garcia	Charna Teasley
Matt Ryan	Alice Ferguson	Juliana Mantey
Lisa Chirch	Valerie Ingram	Vanessa Taylor

Action Items Completed:

- Reviewed and Approved March 5th Meeting Minutes (Page 2)
- Committee Overview Presentation (Page 2)
- Unspent Funds Presentation (Pages 2-3)
- Committee Reports (Pages 3-4)
- Grantee Report (Page 4)

1. Welcome & Announcements

Co-chair Fernando Morales called the meeting to order at 12:25 p.m. Fernando reminded everyone that Planning Council meetings are open to the public, but some of the information discussed in these meetings, including people's HIV status, is of a confidential nature, and everyone is expected to honor and respect that confidentiality. Fernando then reviewed today's agenda. The major topic on the agenda is reallocation of funds by Angelique Croasdale of the Grantee's office. The meeting will also feature a new meeting format for the Planning Council, two committees; Evaluation & Priorities-Needs Assessment will hold their regular meetings during the meeting time.

2. Moment of Silence/Introductions

Co-chair Loyd Johnson asked the group to observe a moment of silence to remember persons we have known and loved who have been lost to the AIDS epidemic and to remember all individuals living with and affected by HIV/AIDS.

To comply with the Planning Council Conflict of Interest policy, Loyd asked those in attendance to introduce themselves, state what organization they work for, and what funded Ryan White Part A services their organization provides, if any.

3. Council Meeting Minutes: March 5th

The committee reviewed the March 5th Planning Council meeting. **MOTION:** To approve the revised minutes of the November 6th Planning Council meeting minutes made by Dorine Testori seconded by Myrna Millet-Saez and approved by a vote of 14Yeas, 0 No, with 0 Abstentions.

4. Respect

Co-chairs Fernando Morales and Loyd Johnson discussed the issue of respect for those present at council meetings and reviewed the Council's meeting ground rules concerning respect.

5. Committee Overview

Lennon Hite updated the Planning Council on the new meeting format. He noted that the Steering Committee discussed ways of involving more individuals in the Planning Council committee process for several months. He pointed out that the Planning Council major decisions start in the committee process. The Steering Committee decided to pilot the new meeting structure for six months. The new format features two committees, Evaluation & Priorities-Needs Assessment holding their regular meetings during the Planning Council meeting. Lennon reviewed responsibilities for both committees and asked meeting participants to choose which committee they would like to be involved in. The Planning Council adjourned at 12:15 p.m. for committee meetings.

6. CRT Presentation

The presentation by Sonia Brown was tabled.

6. 2013-2014 Unspent Funds in TGA

Angelique Croasdale of the Grantees Office reviewed the 2013-2014 unspent funds in the TGA with the Planning Council (see the table below). She noted the a majority of the unspent funds were due to unfilled staff positions and an agency deciding to no longer provide HIV/AIDS services. Angelique promised that everyone present would receive a copy of the information in the table presented at the meeting.

Service Category	Unspent Remaining Funds
Outpatient/Ambulatory Health Services	\$23,998.74
Housing Services	\$6,952.59
Medical Case Management	\$0
Medical Transportation Services	\$413.41
Early Intervention Services (EIS)	\$12,438.98
Mental Health Services	\$2,939.05
Oral Health Care	\$2,112.33
Emergency Financial Assistance	\$6,450.51
Food Bank/Home Delivered Meals	\$0
Substance Abuse Services	\$9,507.43
AIDS Pharmaceutical Assistance	\$4,957.71
Case Management (Non-Medical)	\$3,184.00
Health Insurance Premium & Cost Sharing Assistance	\$6,345.62
Legal Services	--
Linguistic Services	--
Clinical Quality Management	\$2,127.34
Administration	\$4,665.36
Total	\$86,093.07

7. Committee Reports

Continuum of Care Committee (Report by Lennon Hite). The committee will review its draft committee timeline and workplan for 2013-2014.

Evaluation Committee (Report by Lennon Hite): The committee reviewed parking lot issues and evaluation results from the March 5th Planning Council meeting. The committee also reviewed and finalized the committee request for information from the Grantees office and the draft Provider Survey for the assessment.

Membership Committee (by Janier Caban Hernandez): The committee interviewed on candidate and forwarded its recommendation to the Steering Committee.

Priorities-Needs Assessment Joint Committee (Report by Fernando Morales): The committee reviewed 2012 Epi Profile Presentation (Sue Speers from DPH was present to answer questions). The committee also reviewed other 2014 Priority Setting Data Presentations/Discuss for revisions

Positive Empowerment Committee (PEC) (Report by Andre McGuire): The PEC reviewed the current Planning Council directives and recommended changes.

African-American Caribbean Care Team (AACCT)/ Latino Caucus (Report by Virginia Ruiz):.The committee will meet to discuss activities for National HIV Testing Day on June 27th.

8. Grantees Report

See unspent funds above

Meeting adjourned at 2:10 p.m.