

Greater Hartford Ryan White Part A Planning Council
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 March 5, 2014

MINUTES

Members Present		
Myrna Millet-Saez	Beth Moshier	Miranda Baldwin
Janier Caban Hernandez	Virginia Ruiz	Celia Alamo
Kate Bassett	Fernando Morales	Moneca Liz
Loyd Johnson	Cameron Crosby	Danielle Warren Dias
Yolanda Potter	Shawn Lang (A)	Francisco Rosa
Carlos Vazquez	Mary Prince	Andre McGuire
Dorine Testori		
Members Absent		
Denise Morin	Maria Lasada	Hugo Nunez
Izolda Miranda (A)	Kasey Harding (A)	
Staff		
Peta-Gaye Nembhard	Angelique Croasdale	Lennon Hite
LaShaunda Ware		
Guests		
Debbie Gosselin	Victoria Odesina	Hector Rivera
Angela Easterling	Y. Garcia	Charna Teasley
Matt Ryan		

Action Items Completed:

- Reviewed and Approved November 6th Meeting Minutes (Page 2)
- Committee Overview Presentation (Page 2)
- Reallocation Presentation (Pages 2-3)
- Committee Reports (Pages 3-4)
- Grantee Report (Page 4)

1. Welcome & Announcements

Co-chair Fernando Morales called the meeting to order at 12:25 p.m. Fernando reminded everyone that Planning Council meetings are open to the public, but some of the information discussed in these meetings, including people's HIV status, is of a confidential nature, and everyone is expected to honor and respect that confidentiality. Fernando then reviewed today's agenda. The major topic on the agenda is reallocation of funds by Angelique Croasdale of the Grantee's office. The meeting will also feature a new meeting format for the Planning Council, two committees; Evaluation & Priorities-Needs Assessment will hold their regular meetings during the meeting time.

2. Moment of Silence/Introductions

Co-chair Loyd Johnson asked the group to observe a moment of silence to remember persons we have known and loved who have been lost to the AIDS epidemic and to remember all individuals living with and affected by HIV/AIDS.

To comply with the Planning Council Conflict of Interest policy, Loyd asked those in attendance to introduce themselves, state what organization they work for, and what funded Ryan White Part A services their organization provides, if any.

3. Council Meeting Minutes: November 6th

The committee reviewed the November 6th Planning Council meeting **CORRECTION:** Yolanda Potter asked that on Page 4 under her presentation: "Referral Provider Checklist/Information Sheet be changed to "Referral Packet" **MOTION:** To approve the revised minutes of the November 6th Planning Council meeting minutes made by Dorine Testori seconded by Myrna Millet-Saez and approved by a vote of 14Yeas, 0 No, with 0 Abstentions.

4. Committee Overview

Lennon Hite updated the Planning Council on the new meeting format. He noted that the Steering Committee discussed ways of involving more individuals in the Planning Council committee process for several months. He pointed out that the Planning Council major decisions start in the committee process. The Steering Committee decided to pilot the new meeting structure for six months. The new format features two committees, Evaluation & Priorities-Needs Assessment holding their regular meetings during the Planning Council meeting. Lennon reviewed responsibilities for both committees and asked meeting participants to choose which committee they would like to be involved in. The Planning Council adjourned at 12:15 p.m. for committee meetings.

5. Reallocation Presentation

Angelique Croasdale of the Grantees Office presented their proposal for reallocation to the Planning Council. She noted that the proposal zeroes out the AIDS Pharmaceutical Assistance service category. On 12/3/2013, HRSA provided a webinar on Local Pharmaceutical Assistance

Programs (LPAP's), which are now the only types of expenditures that can be charged to this service category. The Hartford TGA does not run a formal LPAP; instead, the approximate breakdown of activity in this service category is as follows: - 20% to help cover medications not on the ADAP formulary (**must be moved to Emergency Financial Assistance service category per HSRA**). Twenty five percent to help cover medications while clients are awaiting acceptance in the ADAP program (including those on spend down) **must be moved to Emergency Financial Assistance service category per HSRA**). Fifty-five percent to help cover co pays for medications for clients who are covered by insurance (**must be moved to Health Insurance Premium & Cost Sharing category per HRSA, reduced by estimated overfunding**). The Grantees office proposed to move remaining funds to Outpatient/Ambulatory service category. The proposal also zeroes out Legal Services service category. Provider will stop providing services on 2/28/2014, and no other service providers have been identified in the area. The funds will be moved to the Emergency Financial Assistance service category for assistance paying for medications not on ADAP formulary & paying for medications while clients await acceptance in ADAP, the remaining funds will be moved to the Housing service category.

Angelique also noted that the Planning Council voted last year to fix allocation for CORE Services at 75% and Non-CORE services at 25%. To accommodate the shift from Core to Non-Core in Minority AIDS Initiative, Medical Case Management was first reduced by the \$15,046 that was moved from Linguistics Services to MCM last year. The remaining dollars were split proportionately between Outpatient/Ambulatory and Medical Case Management. Fernando emphasized that the recommendations for discussion only and that the Planning Council will not vote on the reallocation proposal.

6. Committee Reports

Continuum of Care Committee (Report by Lennon Hite): The committee will meet next week on **March 12th from 20th from 9:30 a.m. to 11:00 a.m. at the Community Health Services**. The committee will discuss questions concerning the monitoring the progress of activities with a December deadline outlined in the 2012 Comprehensive Health Services Plan. The committee will also review its draft committee timeline and workplan for 2013-2014.

Evaluation Committee (Report by Lennon Hite): The committee reviewed the HRSA's HIV/AIDS Bureau (HAB) measures in the fair and poor areas and discussed ways of integrating HAB measures into the priority setting process. The committee also discussed the results of the over 50 campaign poster focus groups.

Membership Committee (by Janier Caban Hernandez): No report

Priorities-Needs Assessment Joint Committee (Report by Fernando Morales): Debbie Gosselin of the Department of Public Health (DPH) presented an overview of the Connecticut AIDS Drug Assistance Program (CADAP) at this afternoon's committee meeting. The committee discussed changes to legal services in the TGA. The TGA will no longer be funding legal services. However, Greater Hartford League Aid (GHLA) will continue to provide services within the Greater Hartford areas. Fernando pointed out that the TGA would like to start researching the possibilities of applying for the waiver of the 75% Core/25% Non-Core Services split requirement by the Human Resources Services Administration. Several committee members volunteered to participant in the workgroup. Fernando and Angelique updated the committee regarding the unproductivity of some of the components in the Early Intervention

Services (EIS) program. The committee requested additional information which will be available in the May meeting

Positive Empowerment Committee (PEC) (Report by Andre McGuire): The PEC reviewed the final version of the Benefits of Care brochure and discussed expansion of the peer to peer program to other area. Andre noted the benefits of peer to peer programs beyond Early Intervention Services. Angelique suggested that PEC review the current Planning Council directives and recommend changes.

African-American Caribbean Care Team (AACCT)/ Latino Caucus (Report by Virginia Ruiz):. The committee is co-sponsored a community fair for Black HIV/AIDS Awareness Day on February 7th at Horace Bushnell Children's Food Pantry, 23 Vine St in Hartford. Janier noted that 21 agencies attended the fair and shared information with each other and the public..

7. Grantees Report

Angelique announced that the Grantees Office is collaborating with DPH and Ryan White Part A New Haven on the development of an information technology grant.

8. Incentive Drawing

Andre McGuire, Miranda Baldwin and Matt Ryan won the monthly incentive drawing.

Meeting adjourned at 2:15 p.m.

Executive Session

The Planning Council discussed the Membership Committee recommendations on Martin Burke and Janette Rodriguez for membership. **MOTION:** to approve the Membership Committee recommendations on Martin Burke and Janette Rodriguez made by Loyd Johnson, seconded by Virginia Ruiz and passed by acclamation.