

Greater Hartford Ryan White Part A Planning Council  
 367 Russell Road, Newington, Connecticut 06111  
 Tel: 860-667-6207 Fax 860-667-6390  
 December 8, 2010

MINUTES

<b>Members Present</b>		
Betsy Correa	Hugo Nunez	Myrna Millet Saez
Carlos Vazquez (A)	Janier Caban Hernandez	Orlando Perez Rivera
Cecilia Lewis	Jeanne Nodine	Ramiro Mejia
Charles S. Capers	Jody Wynn Rodiger	Ricardo Cruz
Charna Teasley	Kenneth Flyte	Shawn Lang (A)
Eugene Schempp	Lolita Young	Yolanda Potter
Freddie Close	Mary Prince	Yvette Bello
George Lawson	Michael Hawkins	
<b>Members Absent</b>		
Ann Patterson	Edwin Banning	Loyd Johnson
Barbara Mase	Efrain DeLeon	Rebecca Hopko
Clara Acosta-Glynn	Izolda Miranda	Valerie Ingram
Denise Morin	Kate Bassett	
<b>Staff</b>		
Joseph Ornato	Angelique Croasdale	Peta-gaye Nemblard
	LaShaunda Ware	
<b>Guests</b>		
Amners Torres	Karina Danvers	Paul Reid
Greta Gaetz		

**1. Welcome, Announcements & Introductions**

Co-chair Janier Caban Hernandez called the meeting to order at 9:45 a.m. He said that there were a few items of Planning Council business that needed to be attended to. These included the reallocation of unexpended funds and the reappointment of Planning Council members whose terms end in December. He said the rest of the day was reserved for the Planning Council retreat.

**2. Moment of Silence** Jeanne asked the group to observe a moment of silence to remember persons we have known and loved who have been lost to the AIDS epidemic and to remember all individuals living with and affected by HIV/AIDS.

**4. Reallocation of Unexpended Funds**

Jody Rodiger and George Lawson, co-chairs of the Priorities Committee, reviewed the committee's recommendations for the reallocation of Ryan White Part A funds that were not expended in the first nine months of FY year 2010. George explained that there was \$55,243 in unexpended funds from the following service categories: Mental Health Services (14,200), Oral

Health Care (\$8,000), Medical Transportation Services (\$3,329), Food Bank/Home-Delivered Meals ( \$3,000), Clinical Quality Management (\$20,000), Administration (\$6,714).

Jody said that the committee met with Angelique to discuss the unexpended funds and determine where additional funds were needed to provide services to meet pressing consumer needs. Following are the committee’s recommendations based on that discussion.

<b>Unexpended Funds to be Reallocated to</b>	<b>AMOUNT</b>	<b>Purpose/Explanation</b>
<b>Outpatient/Ambulatory Health Services</b>	<b>25,883</b>	<b>1. HIV Care in New Britain; 2. Fee for Service HIV medical care</b>
<b>Medical Case Management (including Treatment Adherence)</b>	<b>22,660</b>	<b>Replace one Medical Case Manager lost with decrease in 2010 Funding</b>
<b>Housing Services</b>	<b>3,700</b>	<b>One-time Housing Assist.</b>
<b>Emergency Financial Assistance</b>	<b>3,000</b>	<b>Anticipated shortfall</b>
<b>Total</b>	<b>55,243</b>	

Jody asked for a motion to approve the recommendations, after which, she said, she would open the floor for questions, discussion and amendments. Ricardo Cruz made a motion to approve the recommendations. Mary Prince seconded. Charles Capers said that he wasn’t aware that Ryan White funds were being used for home delivered meals. Angelique explained that Food Back/Home Delivered Meals is the HRSA name for the category that allows the TGA to provide meals at HIV wellness centers and to stock food pantries for persons with HIV/AIDS. The allocation is not actually used to provide home delivered meals.

Ken Flyte asked the reallocation of funds to Medical Case Management. He wanted to know how many Part A case managers there are and how the additional funding will be used. Angelique said that currently there are 11 Part A case managers. In past years, the TGA has been able to fund as many as 13. Freddie Close said that there is a waiting list for medical case managers in Manchester and Tolland County. The additional funding will make it possible for the TGA to place an additional medical case manager east of the river and to eliminate the waiting list. Janier asked if there were an adequate number of bi-lingual medical case managers. Freddie said that there was no need for a bi-lingual case manager East of the river, where all clients are English speaking; but in any case the majority of Part A medical case managers are bi-lingual.

There were no further questions or discussion. Jody called for a vote on the reallocation recommendations. The recommendations were approved by a vote of 18 Yeas, 0 Nos, with 3 Abstentions.

### **5. Reappointment of Planning Council Members**

Janier asked anyone who was not a member of the Planning Council to leave the room briefly while the Planning Council considered the Membership Committee recommendations for reappointment of Council members whose first 2-year terms end in December 2010. Janier said

that there are five members who terms end in December. All have expressed interest in being reappointed to the Planning Council for a second 2-year term. The members are Clara Acosta Glynn, Cecilia Lewis, Denise Morin, Eugene Schempp, and Valerie Ingram. Janier called for a motion to approve these recommendations for reappointment. Freddie made the motion. Ken seconded. Janier called for discussion. There was no discussion. Janier called for a show of hands approving the recommendations. The Planning Council unanimously approved the reappointment of Clara Acosta Glynn, Cecilia Lewis, Denise Morin, Eugene Schempp, and Valerie Ingram for a second two year term on the Council.

Janier said that the Membership Committee also wanted to recommend that the Planning Council nominate Danielle Warren Dias and Carlos Vazquez to serve as alternates. Because Danielle and Carlos work for agencies that already have two employees serving on the Council, they cannot be nominated to serve as voting members at the present time. Janier called for a motion to approve these recommendations to nominate Danielle and Carlos to serve as alternates. Charna Teasley made the motion. Hugo seconded. Janier called for discussion. There was no discussion. Janier called for a show of hands approving the recommendations. The Planning Council unanimously approved the nomination of Danielle Warren Dias and Carlos Vazquez for a second two-year term on the Council.

#### **6. Retreat**

The remainder of the meeting was devoted to the Council retreat, which provided an opportunity for Council members to get to know each other a little better; to share some laughs; to participate in trainings designed to improve their understanding of group process and conflict resolution; and to demonstrate how much they know about HIV, HIV epidemiology in the TGA, HIV service categories, and the never-ending parade of acronyms that plague Council meetings during another fun-filled round of Ryan White Jeopardy.

#### **8. Raffle**

The co-chairs conducted the Planning Council raffle. The raffle prize was donated by Angelique Croasdale with the proceeds from her “green” effort to introduced bottle recycling to the City of Hartford Department of Health and Human Services. Thanks also to LaShaunda Ware for helping to cart the bottles to the recycle center.

The meeting was adjourned at 3:00 p.m.