

Greater Hartford Ryan White Part A Planning Council
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 July 28, 2010

MINUTES

Approved October 6, 2010

Members Present		
Barbara Mase	George Lawson	Mary Prince
Cecilia Lewis	Hugo Nunez	Mryna Millett-Saez
Charles S. Capers	Izolda Miranda	Rebecca Hopko
Charna Teasley	Janier Caban Hernandez	Ricardo Cruz
Clara Acosta-Glynn	Jeanne Nodine	Rocky DeLeon
Denise Morin	JoAnna Gibson (A)	Valerie Ingram
Edwin Banning	Jody Wynn Rodiger	Yolanda Potter
Eugene Schempp	Kate Bassett	
Freddie Close	Ken Flyte	
Members Absent		
Amy Ortiz	Kenton Young	Reinaldo Rojas
Ann Patterson	Lotita Young	Victoria Odesina
Betsy Correa	Loyd Johnson	Yvette Bello
Brenda Sanchez	Michael Hawkins	
Personnel		
City of Hartford		
Joseph Ornato	Angelique Croasdale	Peta-gaye Nemblard
Amanda Fiedler	Danielle Warren Dias	Maria Rodriguez
Carlos Vazquez		

1. Welcome, Announcements & Introductions

Co-chair Jeanne called the meeting to order at 9:45 a.m. and welcomed everyone to the Planning Council meeting. She explained that today's meeting would be devoted mainly to setting priorities for Ryan White fiscal year 2011. She said there were a few items of Planning Council business, after which she would turn the meeting over to the co-chairs of the Priorities Committee. Clara reminded everyone that Planning Council meetings are open to the public, but some of the information discussed in these meetings, including people's HIV status, is of a confidential nature, and everyone is expected to honor and respect that confidentiality.

To comply with the Planning Council Conflict of Interest policy, Jeanne asked those in attendance to introduce themselves, state what organization they work for, and what funded Ryan White Part A services their organization provides.

2. Moment of Silence

Jeanne asked the group to observe a moment of silence to remember persons we have known and loved who have been lost to the AIDS epidemic and to remember all individuals living with and affected by HIV/AIDS

3. Electing the Planning Council Co-chair on August 4, 2010

Co-chair Clara Acosta Glynn said that two persons have been nominated to serve as the next co-chair of the Planning Council. They are Charles Capers and Janier Caban Hernandez. On August 4, 2010 they will each make a brief statement about their qualifications and why they want to serve a co-chair. After which, at the August 4th meeting, the Planning Council will elect the next co-chair, whose term will begin in November.

4. Priority Setting for fiscal year 2011

Clara asked Jody Rodiger and George Lawson, the co-chairs of the Priorities Committee, to lead the Priority Setting discussion.

Jody explained that only Planning Council members who attended the Data Presentation meeting on July 7th, were eligible to vote on priorities. She said that Planning Council members who qualified to vote would be asked to cast their ballot for what they believe are the most important services to meet the needs of persons with HIV in the TGA. She said that before the vote on priorities, there are some housekeeping chores that needs to be completed.

The first order of business is conflict of interest. Because of the Planning Council membership requirements set by the federal government, some Council members are in the position to vote for priorities or allocations that have the potential to benefit an agency they work for or on whose board they sit. The Conflict of Interest policy that the Planning Council has adopted allows these members to participate in all discussions and vote on all priorities, so long as they disclose their relationship with the agencies that could benefit from Planning Council decisions.

George read the Planning Council's conflict of interest policy from Article IX, Section I of the Council by-laws and then asked Planning Council members to introduce themselves again and mention the agency, if any, that they work for or on whose board they sit and the Ryan White services that the agency provides.

After members disclosed their conflicts of interests, George passed out Conflict of Interest Disclosure Forms and asked each member to disclose in writing any relationship with an organization that receives Ryan White Part A funding. He explained that if you do not work for or serve on the board of an agency that has Part A funding or an agency that has applied for Part A funding, all you have to do is sign and print your name after Section (A) on the form. If you do work for or serve on the board of such an agency, you have to list the agency or agencies in Section (B) and disclose your relationship to the agency, and then sign and print your name at the bottom of the form.

The Conflict of Interest forms were signed and collected.

The next item of business was updating and answering questions about the data that was presented at the July 7 meeting. Jody asked if anyone had any questions. Jeanne Nodine asked for more information about the state's insurance continuation program for people with HIV. Rebecca Hopko explained that the state has terminated the insurance continuation program known as CIAPAP (Connecticut Insurance Assistance Program for AIDS Patients). She said that although the program is no longer funded by the state, the Department of Social Services is continuing to pay insurance premiums for anyone who was enrolled in the program. Rebecca said that the state would be implementing a new insurance continuation program funded through CADAP, but she could not anticipate when this program would begin. There were no additional questions about the data.

Jody and George passed out the ballots that Council members would use to vote on priorities. Jody asked everyone to look at the ballot. She pointed out that the ballot lists all service categories that can be prioritized and funded with Ryan White Part A dollars. She explained that service categories can be prioritized even if the Planning Council does not decide to spend any money for the service. For example, the Planning Council prioritized “Child Care Services”, “Medical Nutrition Therapy” and “Rehabilitation Services” in FY 2010; but it did not allocate any money for them. If the Council prioritizes a service category but does not fund it, it can spend money on it during the year through reallocation if a need arises. But if a service category is not prioritized, the Planning Council cannot spend Ryan White money on it during the year even if funds become available. Jody pointed out that the Council did not prioritize the last five service categories on the ballot in FY 2010. These service categories are: Home Health Care, Hospice Services, Health Education and Risk Reduction, Referral for Health Care, and AIDS Drug Assistance Program (CADAP). Jody said the Planning Council has to decide if it will prioritize all the service categories on the list or elect not to prioritize some of the categories as it did last year. Jody read through the list of categories and explained briefly what types of services each category covers. She said that there is a complete list of service categories along with HRSA explanation of the categories beginning on page 7 of the Data Notebooks.

Janier Caban Hernandez made a motion not to prioritize the last five service categories on the ballot. These are the same five service categories that were not prioritized in FY 2010. Eugene Schempp seconded. Jody asked if there was any discussion on the motion. Janier said that these services categories do not need to be prioritized because similar services may be provided under other service categories. The motion was put to a vote and passed with a vote of 25 Yeses, 0 No’s, and 0 Abstentions.

Jody instructed everyone to draw a line through each of the five service categories that the Planning Council will not prioritize for FY 2011. These are Home Care, Hospice Services, Health Education and Risk Reduction, Referral for Health Care; and AIDS Drug Assistance Program (CADAP).

George asked if there were any questions about the ballot and if everyone understood the process being used to set priorities. He asked everyone to sign the second page of the ballot to indicate that they understand the process and attended the Data Presentation meeting.

George asked everyone to vote for FY 2011 priorities and to give the ballots to the staff to be tallied up when they finished. While the votes were being counted, Jody reminded everyone to attend the Resource Allocation meeting on August 5th, at which time members will decide how much money they want to spend on each service category in 2011.

The table of Planning Council approved priorities for fiscal year 2011 is printed on the next page. The FY 2010 priority ranking is also given in the table.

The meeting was adjourned at 12:45 p.m.

PLANNING COUNCIL APPROVED PRIORITIES FOR FISCAL YEAR 2011

Priority Number	Core/Non-core	Service Category (2010 Priority Number)
1	NON-CORE	Housing Services (1)
2	CORE	Outpatient/Ambulatory Health Services (2)
3	CORE	Medical Case Management (incl. Treatment Adherence) (3)
4	NON-CORE	Medical Transportation Services (4)
5	CORE	Mental Health Services (5)
6	CORE	Early Intervention Services (7)
7	NON-CORE	Emergency Financial Assistance (9)
8	CORE	Oral Health Care (8)
9	CORE	Substance Abuse Services – Outpatient (6)
10	CORE	AIDS Pharmaceutical Assistance (local) (11)
11	NON-CORE	Food Bank/Home-Delivered Meals (12)
12	NON-CORE	Psychosocial Support Services (10)
13	CORE	Health Ins Premium & Cost Sharing Assist (13)
14	NON-CORE	Outreach Services (15)
15	NON-CORE	Legal Services (14)
16	CORE	Medical Nutrition Therapy (17)
17	NON-CORE	Linguistics Services (18)
18	NON-CORE	Substance Abuse Services – Residential (19)
19	NON-CORE	Case Management (non-Medical) (16)
20	CORE	Home & Community-based Health Services (20)
21	NON-CORE	Treatment Adherence Counseling (22)
22	NON-CORE	Respite Care (21)
23	NON-CORE	Rehabilitation Services (24)
24	NON-CORE	Child Care Services (23)
N/P	CORE	Home Health Care (N/P)
N/P	CORE	Hospice Services (N/P)
N/P	NON-CORE	Health Education/Risk Reduction (N/P)
N/P	NON-CORE	Referral for Health Care/Supportive Services (N/P)
N/P	CORE	AIDS Drug Assistance Program (CADAP) (N/P)