

Greater Hartford Ryan White Part A Planning Council
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 April 7, 2010

MINUTES

Approved May 5, 2010

Members Present		
Ann Patterson	George Lawson	Loyd Johnson
Barbara Mase	Janier Caban Hernandez	Mary Prince
Betsy Correa	Jeanne Nodine	Reinaldo Rojas
Cecilia Lewis	JoAnna Gibson (A)	Ricardo Cruz
Charles Capers, Sr.	Jody Rodiger	Rocky DeLeon
Clara Acosta-Glynn	Kate Bassett	Valerie Ingram
Eugene Schempp, Jr.	Kenneth Flyte	Victoria Odesina
Freddie Close	Kenton Young	Yolanda Potter
Members Absent		
Amy Ortiz	Hugo Nunez	Lolita Young
Brenda Sanchez	Izolda Miranda	Yvette Bello
Denise Morin	Kasey Harding (A)	
Personnel Present		
City of Hartford		
Joseph Ornato	Angelique Croasdale	LaShaunda Ware
Others Present		
Carlos Vazquez	Linda Estabrook	Rebecca Hopko
Charna Teasley	Maria Rodriguez	Shawn Lang
Danielle Warren Dias	Myrna Millet Saez	Vernal Talley
Edwin Banning	Nitza Agosto	Virginia Ruiz
Keysha Starks	Ramino A. Magio	William Patterson
Leona Williams		

1. Welcome, Announcements & Introductions

Co-chair Jeanne Nodine called the meeting to order at 12:00 p.m. and welcomed everyone to the Planning Council meeting. She informed the Planning Council that the TGA has received the rest of the 2010 Ryan White grant. At today's meeting, the Planning Council will have to allocate the rest of the grant. The amount is \$1,097,786, which includes \$116,232 in additional formula funding and \$981,554 in supplemental funding. Unfortunately, the amount is less than we were hoping for. The bottom line is that the TGA will have \$535,827 less than last year.

Jeanne said the Planning Council will also have to give final approval to the 2010 Minority AIDS Initiative (MAI) grant because the MAI grant is now on the same fiscal year cycle as the Ryan White Part A grant. The amount of the MAI grant for 2010 is \$272,445.

Jeanne said that Susan Lane from Planned Parenthood of Southern New England will talk about the Connecticut HIV Referral Guide that was developed by Planned Parenthood and JSI Research. She said that Susan has a copy of the resource guide for everyone at the meeting.

There will be a brief Executive Session at the end of the meeting to nominate new members.

To comply with the Planning Council Conflict of Interest policy, Jeanne asked those in attendance to introduce themselves, state what organization they work for, and what funded Ryan White Part A services their organization provides.

Jeanne reminded everyone that Planning Council meetings are open to the public, but some of the information discussed in these meetings, including people’s HIV status, is of a confidential nature, and everyone is expected to honor and respect that confidentiality.

2. Moment of Silence Co-chair Clara Acosta Glynn asked the group to observe a moment of silence to remember persons we have known and loved who have been lost to the AIDS epidemic and to remember all individuals living with and affected by HIV/AIDS.

3. Approval of Council Meeting Minutes for March 3, 2010.

Jeanne asked Council members to take a few minutes to review the minutes from the March 3, 2010, Planning Council meeting. Janier Caban-Hernandez made a motion to accept the minutes. Ricardo Cruz seconded. The minutes of the March 3, 2010, meeting were approved by a vote of 24 Yeas, 0 No’s, with no Abstentions.

4. Allocation of Remaining Ryan White 2010 Grant

Jeanne asked Victoria Odesina, chair of the Priorities Committee, to report on the allocation of the remaining Ryan White 2010 grant. Victoria reminded the Planning Council that in March the Council allocated part of the 2010 Ryan White formula funding and the special additional funding (Pelosi Dollars) that the TGA will get in 2010. She said that today, the Planning Council must allocate the remaining formula funding, which is \$116,232, and the 2010 supplemental funding, which is \$981,554. Together they total, \$1,097,786.

Victoria began by comparing the 2009 Part A and the 2010 Part A grants. The comparison is shown in the following table.

Comparison of 2009 and 2010 Ryan White Funding			
	2009	2010	Difference
Formula	2,527,926	2,644,158	+116,323
Supplemental	1,120,858	981,554	-139,304
(Sub-Total)	3,648,784	3,625,712	-23,072
One Time	878,597	365,842	-512,755

Victoria she said that most of the loss in funding came from a significant reduction in the one-time Pelosi dollars. However the fact that we received any additional one-time funding came as a surprise because the TGA was not expecting this one-time funding to be continued another year.

Victoria explained that the Steering Committee developed a set of recommendations for allocating the remaining formula and supplemental funds. The recommendations are shown in the table below.

Steering Committee Recommendations	
<i>SERVICE CATEGORY</i>	<i>Proposed Allocation</i>
02 Outpatient/Ambulatory Health Services	\$ 186,579.00
03 Medical Case Mgt (including Treatment Adherence)	\$ 217,318.00
05 Mental Health Services	\$ 68,895.00

06 Substance Abuse Services - Outpatient	\$ 106,098.00
07 Early Intervention Services	\$ 56,736.00
08 Oral Health Care	\$ 43,036.00
11 AIDS Pharmaceutical Assistance (local)	\$ 16,619.00
13 Health Ins Premium & Cost Sharing Assist	\$ 7,164.00
01 Housing Services	\$ 86,892.00
04 Medical Transportation Services	\$ 54,139.00
09 Emergency Financial Assistance	\$ 5,138.00
10 Psychosocial Support Services	\$ 40,210.00
12 Food Bank/Home-Delivered Meals	\$ 33,914.00
14 Legal Services	\$ 10,381.00
25 Clinical Quality Management	\$ 54,889.00
26 Administration	\$ 109,778.00
	\$ 1,097,786.00

Freddie Close asked about the criteria that the Steering Committee used to develop its recommendations. Victoria said that the Steering Committee applied the same percentages to each service category that the Planning Council used to allocate the partial award in March.

Victoria asked for a motion to approve the recommendations of the Steering Committee in order to begin discussion. Janier Caban Hernandez made a motion to accept the recommendations. Cecilia Lewis seconded.

Danielle Warren Dias asked if the Steering Committee took into consideration the reallocations that occurred in 2009 and the actual expenditures by service category. Victoria said that the Steering Committee considered these, as well as other issues when it developed the recommendations.

Daniel said that it would be helpful to have a side-by-side comparison showing the FY 2009 expenditures and the total proposed Part A allocations for FY 2010, including the formula, supplemental and one time additional funding.

The table below shows this comparison.

SERVICE CATEGORY	2010 PROPOSED PART A (excluding MAI)	FY 2009 Part A Funding as Actually Spent after Reallocations	Increase/Decrease	%
02 Outpatient/Ambulatory Health Services	\$ 724,408.00	860,514.37	(136,106.37)	-18.8%
03 Medical Case Mgt (incl Treatment Adher)	\$ 792,747.00	930,363.00	(137,616.00)	-17.4%
05 Mental Health Services	\$ 277,543.00	320,292.63	(42,749.63)	-15.4%
06 Substance Abuse Services - Outpatient	\$ 350,415.00	434,650.74	(84,235.74)	-24.0%
07 Early Intervention Services	\$ 187,384.00	219,326.20	(31,942.20)	-17.0%
08 Oral Health Care	\$ 142,136.00	163,928.80	(21,792.80)	-15.3%
11 AIDS Pharmaceutical Assistance (local)	\$ 54,889.00	68,539.00	(13,650.00)	-24.9%
13 Health Ins Premium & Cost Sharing Assist	\$ 23,662.00	29,547.00	(5,885.00)	-24.9%
20 Home & Commun-Based Healthcare Serv	\$.00	1,836.33	(1,836.33)	-100%
01 Housing Services	\$ 316,983.00	390,352.00	(73,369.00)	-23.1%
04 Medical Transportation Services	\$ 198,807.00	213,048.00	(14,241.00)	-7.2%

09 Emergency Financial Assistance	\$ 26,969.00	32,786.39	(5,817.39)	-21.6%
10 Psychosocial Support Services	\$ 132,804.00	159,991.95	(27,187.95)	-20.5%
12 Food Bank/Home-Delivered Meals	\$ 129,790.00	135,359.78	(5,569.78)	-4.3%
14 Legal Services	\$ 34,285.00	42,810.00	(8,525.00)	-24.9%
25 Clinical Quality Management	\$ 199,577.00	142,565.50	57,011.50	+28.6%
26 Administration	\$ 399,155.00	317,642.28	81,512.72	+20.4%
	\$ 3,991,554.00	4,463,553.97	(471,999.97)	-11.8%

Shawn Lang noted that the only line items showing an increase are Clinical Quality Management and Administration. Angelique explained that last year, the grantee did not use all of its funding for Administration and Quality Management because one grantee position remained vacant for the entire year. She said that this position will be filled in 2010. If there are any Administration or Quality management funds that are not needed, the grantee will release them for reallocation, as it did last year.

There were no amendments and no other questions regarding the Steering Committee recommendations. Victoria called for vote on the motion to approve the recommendations. The motion was approved by a vote of 20 Yeses, 0 Nos, with 4 Abstentions.

5. 2010 Minority AIDS Initiative Funding

Victoria explained that the Minority AIDS Initiative (MAI) grant is intended to increase access to medical care and improve health outcomes among minority populations disproportionately affected by HIV. The current MAI grant is on a three year grant cycle from August 2007 to July 2010. For FY 2010, the MAI grant will go back to the same fiscal year cycle as the Part A grant, that is, from March 1, 2010, to February 28, 2011. The MAI grant for FY 2010 is \$ 272,445.00. The Steering Committee has proposed allocating this grant in the same manner that the three year MAI grant was allocated. The proposed allocations are given in the following table.

PROPOSED MAI FUNDING FOR FY 2010		
<i>SERVICE CATEGORY</i>	<i>PROPOSED MAI</i>	<i>%</i>
02 Outpatient/Ambulatory Health Services	\$ 111,611.00	48.196%
03 Medical Case Mgt (incl. Treatment Adherence)	\$ 65,554.00	28.308%
01 Housing Services	\$ 32,473.00	14.022%
18 Linguistics Services	\$ 21,940.00	9.474%
Sub- Total (Services)	\$ 231,578.00	100.00%
25 Clinical Quality Management	\$ 13,622.00	
26 Administration	\$ 27,245.00	
TOTAL	\$ 272,445.00	

Janier made a motion to approve the Steering Committee proposal for allocating the FY 2010 MAI grant. Ricardo Cruz seconded.

There were no questions or discussion. Victoria called for a vote on the motion. The motions passed by a vote of 24 Yes, 0 Nos, with no Abstentions.

The total Ryan White Part A and MAI allocations for fiscal year 2010 are given in the table below.

<u>Priority & Service Category</u>	<u>2010 Formula/ Supplemental</u>	<u>2010 One-time Consolidated Appropriation Act (Pelosi \$'s)</u>	<u>2010 MAI</u>	<u>TOTAL</u>
01 Housing Services	\$286,983	\$30,000	\$32,473	\$349,456
02 Outpatient/Ambulatory Health Services	\$616,223	\$108,185	\$111,611	\$836,019
03 Medical Case Mgt (incl. Treatment Adher.)	\$717,747	\$75,000	\$65,554	\$858,301
04 Medical Transportation Services	\$178,807	\$20,000	\$0	\$198,807
05 Mental Health Services	\$227,543	\$50,000	\$0	\$277,543
06 Substance Abuse Services - Outpatient	\$350,415	\$0	\$0	\$350,415
07 Early Intervention Services	\$187,384	\$0	\$0	\$187,384
08 Oral Health Care	\$142,136	\$0	\$0	\$142,136
09 Emergency Financial Assistance	\$16,969	\$10,000	\$0	\$26,969
10 Psychosocial Support Services	\$132,804	\$0	\$0	\$132,804
11 AIDS Pharmaceutical Assistance (local)	\$54,889	\$0	\$0	\$54,889
12 Food Bank/Home-Delivered Meals	\$112,009	\$17,781	\$0	\$129,790
13 Health Ins Premium & Cost Sharing Assist	\$23,662	\$0	\$0	\$23,662
14 Legal Services	\$34,285	\$0	\$0	\$34,285
15 Outreach Services	\$0	\$0	\$0	\$0
16 Case Management (non-Medical)	\$0	\$0	\$0	\$0
17 Medical Nutrition Therapy	\$0	\$0	\$0	\$0
18 Linguistics Services	\$0	\$0	\$21,940	\$21,940
19 Substance Abuse Services - Residential	\$0	\$0	\$0	\$0
20 Home & Commun.-Based Healthcare Serv.	\$0	\$0	\$0	\$0
21 Respite Care	\$0	\$0	\$0	\$0
22 Treatment Adherence Counseling	\$0	\$0	\$0	\$0
23 Child Care Services	\$0	\$0	\$0	\$0
24 Rehabilitation Services	\$0	\$0	\$0	\$0
25 Clinical Quality Management	\$181,285	\$18,292	\$13,622	\$213,199
26 Administration	\$362,571	\$36,584	\$27,245	\$426,400
TOTAL	\$3,625,712	\$365,842	\$272,445	\$4,263,999

6. Committee and Caucus Reports

a. Positive Empowerment Committee (PEC)

Jeanne Nodine reported that the Positive Empowerment Committee is concerned that persons with HIV are having problems getting to their core medical service appointments. She said that transportation is particularly difficult east of the river. Freddie Close asked for specific instances where consumers were unable to get to their appointments. Freddie said she cannot address the problems with case managers unless she has a list of dates and times when appointments were missed because of transportation problems. Freddie offered to convene an ad hoc committee to review and discuss any specific problems that consumers report. She asked for volunteers to meet with her on May 5, 2010, before the next Planning Council meeting. The following persons volunteered: Jeanne Nodine, Kate Bassett, George Lawson, Eugene Schempp, Rocky DeLeon, Yolanda Potter, Charna Teasley, Vernal Talley, Danielle Warren Dias, Betsy Correa, and JoAnna Gibson. The Ad hoc

Transportation Committee will meet from 10:30 to 11:30 a.m. on Wednesday, May 5, 2010, at AIDS Legal Network.

b. Latino Caucus

Ricardo reported that the Latino Caucus is planning its yearly events, which include an HIV education and outreach event in the Bravo Shopping Plaza on Albany Avenue in Hartford, and a Salud da Comunidad event in June at a location still to be determined.

c. Care Team

Cecilia reported that the Care Team is collaborating with the Latino Caucus on the Bravo Plaza event, and will be participating in health fairs in the spring and summer months.

c. Needs Assessment Committee and Priorities Committee

Barbara Mase reported that the Priorities Committee and Needs Assessment Committee held a joint meeting in March. The committees have developed a tentative schedule for this year's priority setting cycle.

Wednesday, June 2, 2010	Priority Setting/Resource Allocation Training (Full Day 9:00 am- 2:30 pm)
Wednesday, July 7, 2010	Data Presentation (Full Day 9:00 am- 2:30 pm)
Wednesday, July 14, 2010	PEC Data Review (Half Day 9:30 am-12:00 noon)
Wednesday, July 28, 2010	Priority Setting (Half Day 9:30 am-12:00 noon)
Wednesday, August 4, 2010	Resource Allocation/Directives (Full Day 9:00 am- 2:30 pm)

d. Continuum of Care Committee and Evaluation Committee

Cecilia Lewis reported that the Evaluation Committee and the Continuum of Care Committee met with Tracy Kulick from Collaborative Research on Tuesday, March 9th. Tracy presented a report on the quality management team's findings and recommendations for FY 2009.

e. Membership Committee

Janier reported that the Membership Committee interviewed three persons who are interested in becoming members of the Planning Council

7. Grantee Report –

Angelique reported that there will be a site visit by Tom Hickey from HRSA in May. Mr. Hickey will meet with fiscal personnel from Ryan White funded agencies and conduct a couple of site visits to agencies.

8. Connecticut HIV Planning Consortium (CHPC) Report

Barbara Mase reported that CHPC has scheduled a presentation on prevention interventions for its next meeting on April 21, 2010. Results of the 2010 statewide needs assessment will start to become available in June.

9. Executive Session

Jeanne thanked everyone for attending the meeting. She asked Council members to remain briefly for an executive session.

Membership Committee co-chair Janier Caban Hernandez said that the Membership Committee wants to recommend Charna Teasley, Vernal Talley, Michael Hawkins, and Edwin Banning for membership on the Planning Council. The Committee also recommended that Rocky DeLeon and Barbara Mase should be appointed to second two-years term on the Council. Freddie Close made a recommendation to approve these recommendations. Kate Bassett seconded. The recommendations were unanimously approved.

The meeting was adjourned at 2:15 p.m.